



Billingshurst Primary School
Headteacher : Helen Williamson BSc (Hons) MA
Station Road, Billingshurst, West Sussex RH14 9RE
Tel: 01403 782789 Fax: 01403 783124
e-mail: office@billingshurstprimary.org.uk
website: www.billingshurstprimary.org.uk

Monday 20th September 2021

Parents and Carers of children in Reception

Dear Parents and Carers

We are looking forward to your children joining us for a full day from Wednesday 23rd September. From Wednesday, the children's start and finish times will fall more in line with the whole school;

Start –	Arrive between 8.40am and 8.55am
Finish –	Collect at 3.10pm

These will be the times going forward and are the same as the rest of the school – with the exception that Reception are collected 5 minutes before KS1 in the afternoon.

All children in Reception are entitled to a daily hot meal for free. Please consider letting your child have a hot lunch – research shows how beneficial it can be for children's learning – and it will save you time and money.

Please continue to bring your child to the same door each morning. We will be in touch when their classes have been finalised.

Yours sincerely

Helen Williamson
Headteacher