



## **SEND (Special Educational Needs and Disability) Information Report**

### **Introduction**

Please also refer to our Learning Policy, SEND Policy, Inclusion Policy, Single Equality Policy and Accessibility Plan.

This report has been written in light of the Special Educational Needs and Disability Regulations 2014.

The Code of Practice defines special educational needs as follows:

*xiii. A child or young person has SEN if they have a learning difficulty or disability which calls for special educational provision to be made for him or her.*

*xiv. A child of compulsory school age or a young person has a learning difficulty or disability if he or she:*

- has a significantly greater difficulty in learning than the majority of others of the same age, or*
- has a disability which prevents or hinders him or her from making use of facilities of a kind generally provided for others of the same age in mainstream schools or mainstream post-16 institutions*

*xv. For children aged two or more, special educational provision is educational or training provision that is additional to or different from that made generally for other children or young people of the same age by mainstream schools, maintained nursery schools, mainstream post-16 institutions or by relevant early years providers. For a child under two years of age, special educational provision means educational provision of any kind.*

*xvi. A child under compulsory school age has special educational needs if he or she is likely to fall within the definition in paragraph xiv. above when they reach compulsory school age or would do so if special educational provision was not made for them (Section 20 Children and Families Act 2014).*

Children who have SEN may also have a disability, defined as ‘a physical or mental impairment which has a long term and substantial adverse effect on their ability to carry out normal day-to-day activities.’

We are committed to ensuring that every child is happy in school, loves learning and makes the very best progress they possibly can. We have high aspirations for children with SEN and disability and we recognise and celebrate their strengths as well as identifying areas in which they require support. We want every child to have an understanding of their own talents and interests and we are committed to working with children and

families to achieve the very best for each child with SEND, both academically and socially.

We are an inclusive school; we welcome and celebrate diversity and we have a fully inclusive approach to all opportunities and experiences for children with SEND.

We are committed to providing high quality classroom teaching for all children including those with SEN and disability. We place emphasis on children's social and emotional wellbeing.

We identify where a child has SEN and adapt classroom teaching or provide additional support to meet their individual needs. Children's progress and additional provision are regularly reviewed.

We place high emphasis on learning basic skills but also on learning to be creative, resilient, independent and adaptable and we encourage a range of talents.

We have an open door policy and daily contact with parents. We work in partnership with parents to ensure the best outcomes for children with SEND.

## **1. The kinds of special educational needs for which provision is made**

We are a mainstream school. We provide support for children with the following broad areas of SEN:

- **Communication and interaction** including speech, language and communication needs (SLCN) and Autistic Spectrum Disorder (ASD)
- **Cognition and learning** including learning difficulties and specific learning difficulties such as dyslexia, dyscalculia and developmental co-ordination disorder (DCD)
- **Social, emotional and mental health difficulties** including attention deficit hyperactivity disorder (ADHD)
- **Sensory and/or physical needs** including physical disability, and visual or hearing impairments

## **2. Policy for identifying children with SEN and assessing their needs**

We use a 'graduated approach' to identifying and assessing a child's SEN and to providing support. We intervene to adapt classroom teaching or provide extra support where required whilst gathering assessment evidence. Our graduated approach identifies three levels of need: Monitoring, Additional Needs and SEN Support. Children at SEN Support are those identified as having special educational needs. Children at each level are provided with a different 'wave' of support or intervention.

### Monitoring/ provision at Wave One

For children whose progress is less than expected, class teachers monitor progress and adapt teaching to meet individual needs. High quality

classroom teaching, available to all children, including those with special educational needs or disability, is sometimes referred to as 'Quality First' or 'Wave One'. Wave One also includes making reasonable adjustments for children with disabilities, for example providing a writing slope for a child with motor skills difficulties.

Teachers gather evidence to inform the assessment and identification of children's needs including using standardised tests, curriculum tests, teacher assessment, observation, consultations with parents and conversations with children.

A child may have a disability but not require additional support e.g. a child with a medical condition who needs reasonable adjustments to be made in the classroom but does not need intervention support. The child would be placed on our SEND register so their progress can be monitored but they would not need SEN support.

#### Additional Needs/provision at Wave Two

Some children may be identified as having additional needs which means they require short-term extra support in order to boost progress. These interventions are called Wave Two and are additional to whole class Wave One teaching. Wave Two interventions are provided by our Learning Support Assistants (LSAs).

Children's responses to additional support can provide further information to support the assessment and identification of their needs. For children whose progress remains of concern following support at Waves One and Two, the inclusion team carries out additional assessments. We use a range of assessments including progress data, observations, standardised tests, assessment of the child's response to extra support, and the views of both parents or carers and the child. These assessments may be sufficient to identify that a child has SEN and the nature of the SEN e.g. dyslexic tendencies. Referral to an outside agency is made where appropriate in order to obtain further advice on the nature of a child's SEN – this would be the case if a parent is seeking a medical diagnosis such as autism. Parents may also contact their GP if concerned about their child's mental health, wellbeing or development. Children identified as having SEN are placed at SEN Support.

#### SEN Support/provision at Wave Three

Children identified as having special educational needs may be provided with intervention at Wave Two or more personalised support referred to as Wave Three. Wave Three support is provided by intervention teachers. In consultation with parents, and where a child's progress continues to be of concern, advice may be sought from outside agencies including the Educational Psychologist (EP), the Learning and Behaviour Advisory Team (LBAT), the Autism and Social Communication Team (ASCT), the Speech and Language Therapy Service (SALT), the School Nursing Service and the Occupational Therapy Service. The school may also provide referral to the Child Development Centre (CDC) or the Child and Adolescent Mental Health Service (CAMHS), depending on the nature of the child's needs. An Early Help Plan (please see 10. below) may be required prior to referral to

the CDC or CAMHS where concerns are primarily related to the child's behaviour.

#### Education, Health and Care Plans

The school can request an Education, Health and Care Plan for a child with complex needs. Information on EHCPs is available on the West Sussex Local Offer (please see 13. below).

### **3. Policy for making provision for pupils with SEND**

#### **a) How we evaluate the effectiveness of provision for pupils with SEN**

The effectiveness of interventions is evaluated by class teachers and reported to the Senior Leadership Team (SLT) and SENDCo. Information is collated and stored on a database.

#### **b) How we assess and review the progress of pupils with SEND**

Class teachers review the progress of children with SEND every term. The progress of children with SEND is monitored termly by the SLT, Inclusion team and SENDCo. Support is then planned for the following term. Progress of individuals or groups may be reviewed by the Inclusion team and SENDCo more frequently. This process is called 'Assess, Plan, Do, Review'. The school reviews progress of children with Speech and Language Therapy programmes and forwards this to the SALT service.

#### **c) The school's approach to teaching pupils with SEND**

We have high expectations for children with SEND in academic progress, in the social and emotional aspects of learning and in their full participation in the wider life of the school. Our Learning Policy promotes high quality teaching for all children including those with SEND. We provide a broad and balanced curriculum for all pupils. Teachers plan 'low threshold high ceiling' lessons within a mastery curriculum to promote the highest levels of achievement for all pupils, and use a range of strategies and approaches to meet the needs of groups and individual learners. Additional support is provided within the classroom with close liaison between the class teacher and intervention teacher or LSA. Children are withdrawn for additional support where it is judged this best meets their individual needs or to provide targeted intervention for a group.

#### **d) How adaptations are made to the curriculum and learning environment**

We provide a broad and balanced curriculum in all year groups and for all children. We adapt our curriculum by:

- setting suitable learning challenges
- responding to pupils' diverse learning needs
- overcoming potential barriers to learning for individuals and groups of pupils

We are committed to providing a learning environment that allows all children full access to all areas of learning. We make reasonable adjustments to ensure all children are included in all opportunities and experiences within school and on visits outside the school, wherever possible. Reasonable adjustments are used in the classroom where appropriate for individual children including:

- appropriate seating for children with visual or hearing impairments
- enlarged print
- visual aids
- personalised visual timetables, prompts and signs
- 'Now, next, then' boards
- task planners
- learning breaks
- sensory breaks
- individual work stations
- sign language
- table top literacy and maths visual resources
- concrete maths resources
- visual models (What A Good One Looks Like)
- use of coloured backgrounds on computer screens and interactive whiteboards
- use of coloured overlays
- use of technology including reading and spelling computer programmes and to provide alternative means of recording
- additional time to process information
- writing slopes
- pencil grips
- 'Move and sit' cushions
- emotions diaries and strategies to regulate emotions
- graduated approach to expectations

We have a Single Equality Duty in place. The school building is fully accessible with full wheelchair accessibility, two disabled toilets and a therapy room with hoist.

#### **e) Additional support for learning available to pupils with SEN**

Intervention teachers provide teaching support in Years 1 to 6, and advice and support to class teachers.

Wave 2 interventions provided by LSAs include the School Start programme in Reception to develop speech sounds or language skills; support for individual children with a Speech and Language Therapy programme; individual or group support with reading including Read Write Inc; individual or group support with spelling, handwriting or maths; Lego Therapy to develop social communication skills; Jump Ahead to develop motor skills; Write from the Start and Speed Up to develop handwriting. Our Emotional Literacy Support Assistant (ELSA) provides support for individuals with social, emotional or mental health needs and social skills and Lego Therapy groups. A small number of children receive support from a therapist commissioned by the school. The Speech and Language Therapy Service, School Nursing Service and Physiotherapy Service also provide support in school for a small number of children.

All children with SEN have an Individual Learning Plan (ILP) incorporating key targets to promote progress and key strategies or resources. Where advice from outside agencies has been received, this is incorporated into the child's ILP.

Access arrangements for the Year 6 national curriculum tests for individual children are applied for in the spring term, using the Department for Education's online application procedure.

#### Remote learning

Intervention teachers provide scaffolded learning for children learning at home during lockdown or when self-isolating. Intervention teachers make regular contact with parents and children, monitoring children's progress and offering additional support and advice. The SENDCo liaises with parents of children with EHCPs to discuss and agree provision for the child.

#### **f) How the school enables pupils with SEND to engage in the activities of the school (including physical activities) together with children who do not have SEND**

Please see d) above.

A risk assessment may be written for an individual child to enable them to engage in activities and parents consulted on the arrangements made.

For pupils with specific medical needs, the school writes an Individual Healthcare Plan (IHP) in consultation with parents. If the IHP is complex we refer to the School Nursing Service for advice.

#### **g) Support available for improving the emotional and social development of pupils with SEND**

Our PSHCE curriculum is based on the SEAL (Social and Emotional Aspects of Learning) programme and promotes emotional and social development for all children. Class teachers provide opportunity for all children to express their views during PSHCE lessons. Class teachers inform other staff at weekly briefings when a child is identified as in need of additional pastoral support. The SLT meets regularly to discuss and to take action on all reported child concerns, the wellbeing of children with SEN and disability and any reported incidents of bullying.

Children with SEN are given additional opportunity to share their views in their One Page Profiles.

We use a database to monitor patterns of behaviour and to record and prevent incidents of bullying.

Our ELSA works with identified children individually or in groups to improve emotional wellbeing or social skills. Support with emotional and social development is also provided by LSAs working with individual children, including those with an EHCP.

A small number of children receive support from the therapist.

Referrals for individual children with social, emotional and mental health difficulties are made to the EP, LBAT, ASCT and the School Nursing Service. The School Nursing Service provides support in school for a small number of individual children with emotional or mental health difficulties.

#### **4. Name and contact details of Inclusion Leader/SEND Co-ordinator:**

Mrs Katie Towner [office@billingshurstprimary.org.uk](mailto:office@billingshurstprimary.org.uk)

#### **5. Information about the expertise and training of staff in relation to children with SEND and how specialist expertise is secured**

All staff receive a programme of in-service training enabling them to support all children in school.

Training for school staff in relation to SEND has included: key features of the SEND Code of Practice; Dyslexia Awareness; Every Child Counts and First Class at Number maths interventions; precision teaching; speech sounds, the School Start speech and language programme, Total Communication, Colourful Semantics and 'Bucket Club' (Attention Autism) in Reception; Autism Awareness; sensory processing; Lego Therapy; ADHD; functional (motor) skills; Jump Ahead, Write from the Start and Speed Up; ELSA training; developmental trauma. During the coronavirus pandemic, online training has been provided for new LSAs in Speech and Language and Autism Awareness.

Individual members of staff receive training or advice from the SENDCo to enable them to support individual children or groups as appropriate.

Specialist expertise is sought through referral by the school, in consultation with parents, to the following agencies: Educational Psychologist, LBAT, ASCT, Speech and Language Therapy Service, School Nursing Service, Occupational Therapist and Your Space Therapy. The school has a termly consultation and review meeting (CARM) with an advisory teacher from each of the LBAT and ASCT teams. We have an annual planning and review meeting with the Educational Psychologist and also use the service's telephone consultation system. The school refers children to the Speech and Language Therapy Service through our annual autumn planning meeting. The school is able to refer to the CDC and CAMHS, although an Early Help Plan may be required first, depending on the nature of the child's needs.

#### **6. How equipment and facilities to support children with SEND are secured**

Please see 3d) above

The school purchases equipment according to assessment of children's needs.

A small number of resources is shared by locality schools.

#### **7. Arrangements for consulting parents of children with SEN and involving them in their child's education**

We recognise the importance of working in partnership with parents and value their contribution to the progress their child makes in school. We hold termly extended parent consultations in which parents, the class teacher, intervention teacher (as appropriate) and the SENDCo review the child's progress, set clear outcomes, and discuss teaching strategies and

ways parents can support their child at home. We welcome parents' views and provide a questionnaire to further help them contribute to this process. The child's ILP is reviewed and next steps planned.

### **8. Arrangements for consulting young people with SEN and involving them in their education**

All children contribute to planning class topics. Individual targets in reading, writing and maths are shared with children. Children's self-assessment is an important part of our Assessment Policy. Children's views are shared with staff through School Council representatives.

Children with SEN are given additional opportunity to express their views on their strengths, progress and needs through their One Page Profile.

### **9. Arrangements for the treatment of complaints from parents of pupils with SEN about provision made at the school**

Parents should contact their child's class teacher in the first instance if concerned about their child's progress or wellbeing. If the matter is not resolved parents should then contact the SENDCo Mrs Towner. If the matter remains unresolved, parents should then contact the Headteacher. Formal complaints should be made using our complaints procedure published on the school website.

### **10. How the school involves health and social care bodies, local authority support services and voluntary sector organisations in meeting the needs of children with SEND and their families**

The school refers to the School Nursing Service in accordance with the service's referral criteria:

- Continence issues e.g. soiling, day or night time wetting
- Sleep issues
- Growth (over and underweight concerns); Healthy lifestyle
- Developmental concerns
- Support for school staff when they need to produce individual health care plans for pupils
- Poor attendance related to enduring illness
- Health conditions that require a SN health assessment (Emotional/Physical)

The school liaises with and provides information for the CDC and CAMHS. The school liaises with the West Sussex Multi Agency Safeguarding Hub (MASH). SLT initiate or support Early Help Plans, liaising with the Early Help service, to provide support for families. SLT attend a 'termly conversation' with the Early Help service, seeking advice on next steps. Details of local authority support services are provided on the school website.

### **11. Contact details of support services for parents of children with SEND**

The West Sussex SEND Information, Advice and Support Service (SEND IAS) for parents is available on the West Sussex local offer (please see 13. below).



Details of voluntary sector organisations and courses for parents are published in parent newsletters and flyers made available on the information stand in the school entrance.

## **12. The school's arrangements for supporting pupils with SEND in transferring between phases of education**

Our transition arrangements include the following:

- 'Joining us' page on the school website
- Every child allocated a 'buddy'
- Visits to preschools by staff and visits to school by preschools
- Year 6 teachers and the SENDCo liaise with secondary school SENDCos
- Programme of additional visits to The Weald School arranged for individuals and groups
- Records from previous schools and information from parents used in planning teaching and support
- Enhanced transition including 'Moving On' booklets provided for individual children moving between year groups and on to secondary school
- Advice is sought from outside agencies for individual children

## **13. The local authority's local offer**

The West Sussex Local Offer is available at <https://westsussex.local-offer.org/>

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