



**Billingshurst Primary School**  
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Wednesday 20th October 2021

Dear Parents and Carers,

I am really pleased to tell you that we are proposing to take the whole school to see the 10.30am performance of **Cinderella** at The Hawth Theatre, Crawley, on **Wednesday, 15th December, 2021**. This is a wonderful opportunity for the children to experience a professional performance at a local theatre and one that we had to sadly miss last year.

You are invited to make a voluntary contribution of **£18.60** per child to cover the cost of the theatre ticket (at a special rate for schools), transport and insurance. Please make the payment via our online Parent Pay system by **Friday 12th November**. For those of you who have not used the system before, login details were sent home.

I appreciate that some families might find it particularly difficult to contribute all or part of the suggested sum, and if you feel that you are in such a position, please do not hesitate to contact me in confidence to discuss whether some suitable arrangements can be made to cover the cost of your child's participation. No child will be disadvantaged and left out of the activity unless parents do not wish their child to attend and do not give consent. However if not enough parents are able to pay the contribution, the visit would have to be cancelled.

Alternative arrangements will be made in school for those children not wishing to go to the pantomime but we aim for every single child to take part in this festive event. Unfortunately if your child is absent on the day of the performance it is unlikely you would receive a refund.

If you have not completed a medical form or your child's medical circumstances have changed please request an update form from the office.

As we get back too late for the kitchen to provide a hot meal, those on the trip who are eligible for Universal Free School Meals (Years R, 1 & 2) or Free School Meals will be given a Chartwells packed lunch once they return to school. If you pay for hot meals, please do not order one for this day.

Yours faithfully,

Helen Williamson  
Headteacher

