



Billingshurst Primary School
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14th March 2022

Dear Parents and Carers

Parent Consultations Spring Term 2022 – Online booking system

Every term we invite you to spend quality time with teachers to celebrate your children's progress and to discuss future targets and next steps of learning. This term we have two evenings to book a face to face meeting in school. All meeting will be face to face with the request that you wear a mask when meeting the teacher and in school. We have continuing cases of Covid and this is for your safety as much as ours. All appointments will be 10 minutes long.

Tuesday 22 nd March 2022	-	4.00 – 7.30 pm
Wednesday 23 rd March 2022	-	3.30 – 5.30 pm

Your child is encouraged to participate in the discussion and we encourage children to attend.

Please visit <https://billingshurst.schoolcloud.co.uk/> to book your appointments. You can also access this from our website on the home page. If you have not used the system before, login with the following information:

Child's First Name:
Child's Surname:
Child's Date of Birth

The booking system will be live from **5.00pm on 15th March 2022** and you can book appointments from then until **4.00pm on 21st March 2022**. Should you wish to make any changes after this date please contact the school office.

Please do not book an appointment if you usually have an appointment for an Extended Parents' Consultation with Mrs Towner and the Inclusion Team.

Yours sincerely

Helen Williamson
Headteacher

