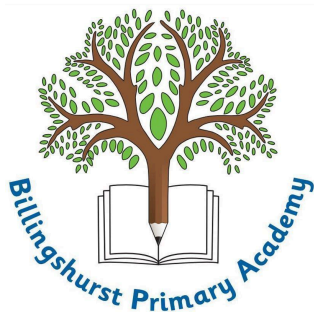




Billingshurst Primary Academy

Headteacher: Ms Marion Ley

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**Ambition
Belonging
Courage**

23 October 2026

Dear Parents and Carers,

Enrichment Activities & Voluntary Contribution for 2026 - 2027 (Year 3, 4 & 5)

We have now set up the £30 voluntary contribution payment requests for year 3, 4 & 5 on the Parent Payment Portal.

If you have not already created an account and require help setting this up, please contact us by emailing admin@billingshurstprimary.org.uk or calling the main office. There is also some guidance on the website under the 'Parents & Carers' tab.

The payment request for EYFS, 1, 2 & 6 will follow in due course.

Please see a reminder below of the activities planned to go ahead throughout the year.

Planned Trips and Enrichment Activities – 2026 - 2027

While we endeavour to deliver all planned trips and enrichment activities, please note that these are subject to change due to unforeseen circumstances.

Year 3

Autumn - Local field work village walk

Spring - Fishbourne Roman Palace trip

Summer - Ancient Egypt online workshop with The British Museum & Wakehurst Gardens Trip

Year 4

Autumn - Lodge Hill (paid separately) & Chocolate Workshop in school.

Spring - River field work with Western Sussex rivers

Summer - Tate Modern London Trip

Year 5

Autumn - Ancient Greek workshop & local fieldwork

Spring - Kennings reading & Wonderdome visit to school

Summer - Weald and Downland Museum trip & trip to the beach

A Note on the Voluntary Contribution

We appreciate that families may have questions about how the voluntary contribution system works. Please be reassured that:

- Any unspent balance will be rolled over to the following school year, allowing children to benefit from any remaining funds.
- For families of children in Year 6, any unspent balance at the end of the academic year will be refunded via Parent Payment Portal.
- The donation remains entirely voluntary, and no child will ever be excluded from activities based on whether a contribution has been made.

We appreciate your continued support in helping us offer all children a rich variety of meaningful and enjoyable experiences throughout the year. If your family is facing financial difficulty, or if you have any questions about the voluntary contribution or planned activities, please do not hesitate to contact the school in confidence.

Thank you once again for your understanding, patience and continued partnership.

With best wishes,



Ms Marion Ley

Headteacher

