



# Billingshurst Primary Academy

**Headteacher: Ms Marion Ley**

Station Road, Billingshurst,

West Sussex RH14 9RE

Tel: 01403 782789

E-mail: [office@billingshurstprimary.org.uk](mailto:office@billingshurstprimary.org.uk)

Website: [www.billingshurstprimary.org.uk](http://www.billingshurstprimary.org.uk)

**Ambition  
Belonging  
Courage**

Dear Parents and Carers,

It is that time of year again when we begin to think about Sports Day!

This year, Sports Day for EYFS and KS1 (Reception, Year 1 & 2) will be held on Wednesday 17th June 2026 and start at 9.30am.

After the children have participated in Sports Day activities, families are warmly invited to stay and enjoy a picnic on the field with their children.

At the end of the Sports Day activities, the children will return to their classrooms to use the toilet, wash their hands and collect their lunches. During this time, parents and carers are asked to remain on the field. Once the children are ready, adults should collect them from their classroom doors, as they would at normal pick-up time, before returning to the field for the picnic.

During the picnic, children remain the responsibility of their parent or carer, although members of staff will also be present around the field. If your child does not have an adult attending, they will join the picnic with a member of staff or a friend.

If your child will be joining another adult or family for the picnic, please inform your child's class teacher before Sports Day so that staff know they can be released to them at this time.

At 12:30pm, we will ring the bell to signal the end of the picnic. Children will say goodbye to their families and return to their classrooms. At this point, adults will leave via the KS1 gate and the children will continue with their normal playtime routine afterwards.

We look forward to an enjoyable and successful day and thank you for your continued support.

Kind regards,

Head Teacher



**Artsmark  
Gold Award**  
Awarded by Arts  
Council England

