



# Billingshurst Primary Academy

**Headteacher: Ms Marion Ley**

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West Sussex RH14 9RE

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**Website:** [www.billingshurstprimary.org.uk](http://www.billingshurstprimary.org.uk)

**Ambition  
Belonging  
Courage**

## Teaching Assistant

**Term time only with both permanent and fixed term opportunities.**

**Full time and part time applications will be considered.**

**Grade C £24,796 - £25,185 fte (actual starting salary £16,810.92 - £17,074.66 based on full time 30 hours)**

Sussex Learning Trust are seeking to appoint an exceptional Teaching Assistant to join our team in our lovely academy in Billingshurst. As a fully inclusive school, we have children who will need high levels of support from dedicated and caring new members to our team. All our Teaching Assistants support children with individual needs and lead interventions.

The successful candidate will:

- Have experience of working with children in EYFS, KS1 or KS2
- Have a developed understanding of curriculum development
- Be able to support pupils to access the curriculum within a mainstream class
- Be expected to deliver intervention programmes to groups of children
- Have a passion and motivation for improving the lives of all children
- Have excellent relationships with children and a real love of the job
- Have a hard-working, positive, 'can do' attitude to school life and be flexible to the demands of the job
- Demonstrate versatility, tact, commitment and the ability to use initiative
- Be patient and able to stay calm; listen and value children's views
- Be able to work as part of a close-knit team and be expected to contribute to its development
- Have the ability to strictly maintain confidentiality
- Have experience of some behaviour management techniques
- Be suitably qualified for the role, with good literacy and numeracy skills (to GCSE level or above) and be able to communicate effectively both orally and in writing

In return we can offer:

- The most delightful children who are willing to learn every day

- A fabulous team of teachers and support staff
- Opportunities to work within a supportive and forward thinking Trust
- A leadership team committed to your development and support
- An able and supportive Governing Body
- Opportunities for CPD that could help support the development of your career

We welcome applicants with previous experience and appropriate qualifications. If you are looking for a role that will challenge and test your skill set and you would like to join our team, please download further information and an application form from our website [www.billingshurstprimary.org.uk](http://www.billingshurstprimary.org.uk)

Please email your completed application form to Mel Inman, Office Manager at [minman@billingshurstprimary.org.uk](mailto:minman@billingshurstprimary.org.uk)

If you have any questions on job specifics, please contact our school office on 01403 782789. Visits to the school are warmly encouraged and can also be arranged by ringing this number.

**Closing date: 9am Friday 23rd January 2026**

**Intended date for interviews: Monday 26th January**

We advise applying promptly for this post as we reserve the right to close and interview early if sufficient suitable applications have been received.

Sussex Learning Trust is committed to safeguarding and promoting the welfare of children and young people and to the equality of opportunity. It expects all staff and volunteers to share this commitment. All applicants will be subject to a full disclosure and barring service check before appointment is confirmed, along with other relevant pre-employment checks which will include online searches relating to shortlisted candidates.



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