



Billingshurst Primary Academy

Headteacher: Ms Marion Ley

Station Road, Billingshurst,
West Sussex RH14 9RE

Tel: 01403 782789

E-mail: office@billingshurstprimary.org.uk

Website: www.billingshurstprimary.org.uk

Ambition
Belonging
Courage

Y3,4,5 Groovin' The Nativity

Event Details - Tuesday 16th December 2025

Dear Parents/Carers,

The children have been working incredibly hard to learn all the songs, actions and readings in preparation for our singing extravaganza, Groovin' the Nativity! They are sounding fantastic and you are in for a real treat! This letter contains all the information you will need for the day and information about tickets.

Permissions

It is really important that all children attend the evening performance as without the children we don't have a show. Please could **all parents/carers** complete the form on this link to confirm your child's attendance. [Click here](#)

Tickets

If you would like tickets to watch a performance of Groovin' the Nativity, please order tickets by completing the second section on the form above. All tickets are FREE but are required to watch the performances. Initially, there is a maximum of 2 tickets per family. This could be 1 ticket for each performance or 2 at just one performance. This is to ensure that all children are able to have family members watch.

Tickets will be allocated on a first come first served basis and are live now. Once a performance is sold out, you will be offered a ticket for the other performance. Further tickets will be allocated subject to availability. Babies in arms/prams do not require a ticket, younger siblings do.

Please complete the [form](#) for permissions and ticket requests by 5:00pm - Friday 28th November.

Logistics

Clothes

All children in Y3,4,5 are asked to wear school uniform with a Christmas jumper/t-shirt for both performances. Christmas hats/hair accessories are encouraged.

Lunch

Lunch will be served early from 11:30am as we will be going to The Weald at 12:30pm. Please order meals via Chartwells as normal.



Afternoon performance - 2:00pm

- All children will walk down to The Weald at 12:30pm for a rehearsal.
- Audience members are asked to arrive from **1:45pm** via The Weald main entrance.
- After the performance, **all children will return to school.** Children should be collected from the KS2 playground as normal at 3:20pm.

Evening performance - 5:00pm

Arrival

- We ask that **all children** are dropped off at The Weald main entrance at **4:30pm** where school staff will be waiting to register them.
- Audience members for this performance are asked to arrive from **4:45pm** via The Weald main entrance.

Collection - Evening Performance ONLY

- Children with parents/carers in the audience should be collected at the end of the performance.
- If you are not attending this performance please collect your child at The Weald main entrance at approximately **5:45pm**.

If you have any questions, please do not hesitate to contact the school office.

[CLICK HERE FOR PERMISSIONS AND TICKETS.](#)

Kind regards,



Mr Hampson
Assistant Headteacher

