



Billingshurst Primary Academy

Headteacher: Ms Marion Ley

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Ambition
Belonging
Courage

14th November 2025

Dear Parents and Carers,

Rundell Class - Parent and Carer Consultations Autumn Term 2025 – Online booking system

This term we have two evenings to book a face-to-face meeting in school for parents of Year 4 - Rundell pupils. All appointments will be 10 minutes long.

Wednesday 26th November 2025 - 3.30 – 6.00 pm

Thursday 27th November 2025 - 3.30 – 5.50 pm

Your child is encouraged to participate in the discussion and we encourage children to attend.

Please visit <https://billingshurst.schoolcloud.co.uk/> to book your appointments. You can also access this from our website on the home page. If you have not used the system before, login with the following information:

- Child's First Name:
- Child's Surname:
- Child's Date of Birth:

The booking system will be live from **4.30pm Monday 17th November 2025** and you can book appointments from then until **05.00pm on Tuesday 25th November 2025**. Should you wish to make any changes after this date please contact the school office.

Yours sincerely

Marion Ley

Headteacher



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Gold Award
Awarded by Arts
Council England



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