



## Billingshurst Primary Academy

**Headteacher: Ms Marion Ley**

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**Ambition  
Belonging  
Courage**



Dear Parents and Carers,

The BPA Bees are the PTA at Billingshurst Primary; we fundraise for the school to make sure every child gets access to those special extras that make their time at school great. In recent years we've installed the two libraries, the sensory room, playground paintings and equipment, provided ukelele lessons for year 3 every year, and either paid for or subsidised all the school trips including the Christmas panto.

### **We need a new treasurer: could it be you?**

We're so grateful to parents and carers for the many ways they pitch in throughout the year. This year we are looking for someone specific who can help. Our treasurer, Denise (grandmother to Jennifer and Alexander), is standing down in October, but that gives her time to hand over to someone new. The role involves:

- Keeping track of monthly income and outgoings
- Attending monthly committee meetings
- Liaising with the school
- Invoicing local business sponsors
- Being a trustee of the BPA Bees registered charity

You don't have to be a financial whizz-kid to be the treasurer! You'll be working with our chair, Beth, and our secretary, Tracy, and have the dozen-strong committee to call on for support. If this sounds like something you can do, please get in touch! You can email us at [bpabees@billingshurstprimary.org.uk](mailto:bpabees@billingshurstprimary.org.uk)

We're looking forward to meeting you!

Yours sincerely

Beth Little and Denise Davies

