



**Billingshurst Primary School**  
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4<sup>th</sup> December 2020

Dear Parents/Carers of Year 6

**Year 6 Residential Trip to Blackland Farm 2021 for children eligible for Free School Meals.**

We are pleased to confirm that the residential trip to Blackland Farm activity centre will take place between Monday 7<sup>th</sup> June 2021 and Friday 11<sup>th</sup> June 2021. There will be a parents meeting to provide more information about this trip in the new year. More information about TrekCo and Blackland Farm can be found at [www.trekco.com](http://www.trekco.com) or [www.blacklandfarm.org.uk](http://www.blacklandfarm.org.uk)

The total cost for children eligible for free school meals will be **£162**, which is 50% of the full cost, the balance being subsidised by the school. Parents are not obliged to make a contribution, but it is probable that if insufficient monies are received the trip will have to be cancelled. If there are exceptional cases of hardship, the school will try to support costs through its own budget, but this would reduce what we are able to spend in terms of materials and equipment for the children.

In order to book the trip we need to make a non-refundable deposit to Trekco so we are asking parents to pay an initial amount of **£18** before the end of term. This will not be refundable, however payments after this, up to the 1<sup>st</sup> of March, are refundable if you make an individual decision that your child is not going. If the whole trip is cancelled more than two weeks before the departure date, then you should be refunded most of the balance between the full cost and the deposit.

The suggested payment schedule is:

|                           |       |
|---------------------------|-------|
| 18 <sup>th</sup> December | £18   |
| 1 <sup>st</sup> February  | £54   |
| 1 <sup>st</sup> March     | £50   |
| 19 <sup>th</sup> April    | £40   |
|                           | ----- |
| Total payment             | £162  |

Alternatively you can pay the full amount at any point before the 1<sup>st</sup> March.

All parents are asked to pay at least £122 to confirm their child's place on the trip by the **1<sup>st</sup> March** when the school has to give final numbers to Trekco. **No refunds will be given after this date for individual cancellations.**

We can only accept payments online through ParentPay, where you can also give your consent for the trip. Please call the office if you have lost your activation letter or would like help getting started.

We appreciate that some families might find it particularly difficult to contribute all or part of the suggested sum. If you are in this position and have need of financial assistance, please write to me in confidence.



Further details about the trip will be available nearer the time, if you have any questions or concerns then please do not hesitate to contact the school.

Yours sincerely



Helen Williamson  
Headteacher

