



**Billingshurst Primary School**  
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16<sup>th</sup> November 2017

Dear Parents/Carers,

**The Hawth Theatre trip.**

As part of our topic, we have organised a visit to the Hawth Theatre in Crawley on Monday 11<sup>th</sup> December. The children will be taking part in this special 'one off' backstage tour to learn how a performance is staged. This will help the children to stage their own version of Snow White (and the 7 superheroes), to which you will all be invited.

There will be two sessions: between 9:00 – 10:30 and 10:30 – 12:00. Therefore the children do not need to bring their own lunch as we will be back at school before lunchtime.

If your child suffers from travel sickness, please administer any medication needed at home before they come in to school, and let your child's teacher know so we can ensure they are seated nearer to the front of the coach.

For our visit, the children will need to wear their school uniform.

We are asking for a voluntary contribution of £4.20 to cover the cost of the visit. Although the contribution is voluntary, it should be pointed out that the visit could not take place unless all parents, who are able, are willing to contribute.

**Payment will need to be returned by Monday 4<sup>th</sup> December. Where possible, we would ask if parents could use ParentPay to make this contribution. Please ask at the office if you need help or have lost your activation letter.**

We appreciate that some families might find it particularly difficult to contribute all or part of the suggested sum. If you are in this position and have need of financial assistance, please apply in confidence to Mrs Brotherton in the school office.

It should also be stressed that if a family were unable to contribute, and the visit were still to proceed, no child within the year group for whom the trip is intended will be disadvantaged and be left out of the activity.

Yours faithfully,  
The Year 2 team



**The Hawth Theatre, Crawley, Monday 11<sup>th</sup> December 2017**  
**Year 2 School Visit**  
**Consent Form for Parents NOT paying on line**

Name: ..... Class:.....

- My child will be attending the above trip and I enclose £4.20
- My child will not be attending the trip

Signed:.....

(\*Please make cheques payable to Billingshurst Primary School)

