



Billingshurst Primary School
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28th March, 2017

Dear Parents/Carers,

Visit to Wakehurst Place, Ardingly

As part of our topic about **Seeds, Plants and Growing**, we have organised for Year 3 to visit **Wakehurst Place in Ardingly** on **Tuesday 2nd May** to explore their grounds; visit the greenhouses to find out what plants need to survive and investigate their vast collection of seeds. We plan to leave the school at 9.00am and will return to school by 3.20pm

For our visit the children will need:-

- A packed lunch carried in a plastic bag so that it can be disposed of.
- Two drinks (no fizzy drinks or drinks in glass bottles please)
- The children will not need to wear their full school uniform however **school sweatshirts or cardigans should be worn**. Children should be dressed sensibly for being out in the grounds, in the greenhouses.

If your child normally has a hot school meal, this will need to be cancelled for this day. **Those children who are eligible for free school meals will receive a packed lunch**, however you may wish to supplement this.

We are asking for a voluntary contribution of £12.00 to cover the cost of the trip. We are very grateful to the BPSCA who are subsidising the cost of this trip. Although the contribution is voluntary, it should be pointed out that the visit could not take place unless all parents, who are able, are willing to contribute. No extra money will be needed on the day.

Please return payment and the consent form by Tuesday 25th April. Where possible please use ParentPay to make this contribution and to give your consent online. Please ask at the office if you need help or have lost your activation letter.

We now keep an annual pupil medical consent form in the office and a copy of this will be held by the trip leader. If you have not completed a medical form or your child's medical circumstances have changed please request an update form from the office.

We appreciate that some families might find it particularly difficult to contribute all or part of the suggested sum. If you are in this position and have need of financial assistance, please apply in confidence to Mrs Brotherton in the school office.

It should also be stressed that if a family were unable to contribute, and the trip were still to proceed, no child within the year group for whom the trip is intended will be disadvantaged and be left out of the activity.

Yours faithfully,
The Year 3 Team



Wakehurst Place Year 3 School Visit
Consent Form for Parents NOT paying on line

Name: Class:.....

- My child will be attending the above trip and I enclose £.....*
- My child will not be attending the trip

Signed:.....

(*Please make cheques payable to Billingshurst Primary School)

We will also be looking for parent helpers for the day of the trip. If you are able to help on the day and have the necessary clearance please let your child's teacher know as soon as possible. This is to enable us to complete the necessary paperwork.

